



Catholic Diocese of Austin EIM Confidential Notice of Concern

Date of occurrence: _____ Time of occurrence: _____

Type of Concern:

- | | |
|-------------------------------------|--------------------------------------|
| _____ Immoral Conduct | _____ Breach of Confidentiality |
| _____ Harassment | _____ Conflict of Interest |
| _____ Exploitation | _____ Possible Risk of Abuse |
| _____ Policy Violation with a Minor | _____ Policy Violation with an Adult |
| _____ Other Concern | |

_____ **Known or suspected abuse of a minor or vulnerable adult.** *Has this been reported to the Texas Department of Family & Protective Services at 1-800-252-5400 and/or the police? Y N*
If yes, please give report # _____ and date/time of report _____.

Nature of Concern:

Describe the situation: What happened, where it happened, when it happened, who was involved, who was present, who was notified? If reported to TDFPS, what were their recommendations?

What action was taken? How was the situation handled, who was involved, who was questioned, were police called?

What is the follow-up plan? Does anyone else need to be notified? Will the situation need monitoring? Would you like someone to call you to discuss this situation?

Has this situation occurred previously? If yes, provide details. _____

Submitted by: _____ Date: _____

(Print and sign)

Location/address and telephone #: _____

Reviewed by: _____ Title: _____ Date: _____

(Print and sign)

This report can be reviewed by and submitted to:

- The pastor of the local Catholic parish or the principal of the local Catholic school; or
- The Coordinator of the EIM Office, the Superintendent of Schools or the Vicar General; or
- The Bishop of Austin.

Mail form to: 6225 E. Hwy 290, Austin, TX 78723 or fax form to: (512) 949-2529

This report may be submitted anonymously if it includes verifiable, specific information.
For more information, contact the EIM Office at (512) 949-2400 x2447.